

The Saint Gabriel School Board has established the following tuition rates for the 2011 – 2012 School Year.

The Actual Cost Per Pupil at Saint Gabriel School is \$ 7,370.00. The Cost for the Milford Public School system is \$ 12,375.00. Our Tuition covers only a portion of this cost. The balance must be covered by our fundraising efforts (especially Bingo) and parish support.

TUITION SCHEDULE FOR KINDERGARTEN – GRADE EIGHT

PLAN A:	Reflects a discount of \$ 250.00 per child for registered, active, contributing Catholics		
One Child	\$ 4,500.00 per year	Deposit of \$ 200.00 (April)	10 Payments of \$ 430.00 (June - March)
Two Children	\$ 8,750.00 per year	Deposit of \$ 400.00 (April)	10 Payments of \$ 835.00 (June - March)
Three Or More Children	\$ 12,975.00 per year	Deposit of \$ 600.00 (April)	10 Payments of \$ 1,237.00 (June - March)

PLAN B:	Reflects the total tuition as established by the School Board		
One Child	\$ 4,750.00 per year	Deposit of \$ 200.00 (April)	10 Payments of \$ 455.00 (June - March)
Two Children	\$ 9,250.00 per year	Deposit of \$ 400.00 (April)	10 Payments of \$ 885.00 (June - March)
Three Or More Children	\$ 13,725.00 per year	Deposit of \$ 600.00 (April)	10 Payments of \$ 1,312.00 (June - March)

Plan A may be used by all registered Catholics who regularly attend Mass and contribute to the support of the parish. Please return the parish verification form

Plan B reflects the total tuition due and should be used by all families who are not Catholic or are Catholic but do not belong to a parish.

Tuition is calculated as an annual fee and is broken into 10 payments for your convenience.

The rate takes into account vacations, snow days and half days.

No credit can be given for days or times not attended

TUITION SCHEDULE FOR PREKINDERGARTEN

Four and Five Year Olds	Five Full Days Per Week	(Mon – Fri)	(8:15 – 2:45)
	@ \$ 125.00 per week (\$3.85 per hour)		
\$ 5,000.00 per year	Deposit of \$ 200.00 (Upon Acceptance)		10 Payments of \$ 480.00 (June - March)
Four and Five Year Olds	Three Full Days Per Week	(Mon/Wed/Fri)	(8:15 – 2:45)
\$ 3,200.00	Deposit of \$ 200.00 (Upon Acceptance)		10 Payments of \$ 300.00 (June - March)

TUITION SCHEDULE FOR PRESCHOOL

Three-year-olds	Two Half - Days Per Week	(Tues/Thurs)	(8:15 – 11:15)
\$ 1,900.00 per year	Deposit of \$ 200.00 (Upon Acceptance)		10 Payments of \$ 170.00 (June - March)
Three-year-olds	Two FULL Days Per Week	(Tues/Thurs)	(8:15 – 2:45)
\$ 2,400.00 per year	Deposit of \$ 200.00 (Upon Acceptance)		10 Payments of \$ 220.00 (June – March)
Four-year-olds	Three Half -Days Per Week	(Mon/Wed/Fri)	(8:15 – 11:15)
\$ 2,100.00 per year	Deposit of \$ 200.00 (April)		10 Payments of \$ 190.00 (June - March)

Deposits are due upon acceptance for new students or before March 21 for all returning students

Application/Screening Fee of \$ 45.00 for all new students (K – 8)

There is no discount for families who choose to pay in full

Preschool Application Fee is \$ 25.00

Since Preschool must be self-supporting, no discounts apply

SAINT GABRIEL SCHOOL TUITION POLICY 2011/2012

1: TUITION: The following guidelines apply to all parents and guardians of Saint Gabriel School children. When signing the tuition contract you are committing yourself to pay on the schedule that applies to you. If unforeseen financial circumstances arise (e.g. loss of employment) which prohibit the fulfillment of the agreed contract, special accommodations may be possible. To request reconsideration of the contract, send a simple written statement or call the principal. The request should be made prior to the due date of the next scheduled payment. The statement should state the specific situation, the anticipated period and suggested payment schedule requested. These requests will be reviewed by the Pastor and/or Principal and are subject to their approval.

2: FUNDRAISING: Each Family in **Grades Kindergarten – Grade 8** has a fundraising obligation to the school. Each family is responsible to accrue 500 points. Each family will receive 5 points for each hour worked at an event (7 points for Bingo). Families will also receive 1 point for every dollar raised in fundraisers (such as the Gift Certificates or Brochure Sales). This is the dollar amount of the **profit**, not gross sales. **THIS 500 POINTS MUST INCLUDE AT LEAST 5 NIGHTS WORKED AT BINGO** At least one member of all families must be “pinned” to work the floor for Bingo. Families who choose not to work at Bingo have the option of paying an additional \$ 1,350.00 in tuition. **A \$ 300.00 FEE WILL BE ASSESSED TO ANY FAMILY WHO IS SCHEDULED TO WORK BINGO AND DOES NOT WORK THE SHIFT (OR ARRANGE FOR A SUBSTITUTE).** Such fundraising obligations may be fulfilled through participation in our fundraisers or direct payment (of \$ 1.00 per point not worked off) to the school. In all cases, this obligation must be fulfilled by **May 15** in accordance with the Tuition and Fundraising policies of the school. Of course, in the event a student withdraws from the school during the school year, **no part of this credit earned is refundable in any way nor can it be given to another family.** Please note the fundraising obligation may be worked off either in dollars raised or hours worked in specific events.

3: RECRUITMENT OPTION: Each family is entitled to a credit in the amount of **\$ 300.00** for each family that registers at Saint Gabriel School due to the family’s recruitment efforts. A family may receive credit for up to 3 new families (a total of \$900.00 credit). This amount will be credited toward the family’s tuition. Please note that the new family must let us know at the time of registration, the name of the family who referred them to us. Credit is awarded only after the new student officially registers and pays all fees.

REQUIRED FOR ENTRANCE IN SEPTEMBER

1. No prior and/or outstanding balances for tuition and/or fees.
2. \$ 200.00 deposit per child paid.
3. Book Fee of \$ 150.00 per child (K-8) paid
4. Grade 8 Graduation Fee paid
5. New student Registration fee paid.
6. Payments for June, July, August, and September tuition paid.

REQUIRED FOR ENTRY TO CLASSES AT THE BEGINNING OF EACH MARKING PERIOD

Tuition must be paid to date. The Manual of Elementary School Policies and Regulations for the Archdiocese of Hartford states: “No child is to be suspended or expelled from school during the course of the quarter because of parental unwillingness to pay tuition or fees. **Termination of the student’s enrollment may be implemented ... at the end of a quarter or at the end of the school year.**” (5121.1) **As a minimum, the stated school policy should provide for warnings with appropriate time periods and appropriate collection techniques. Regarding the latter, “Schools may prudently use collection agencies.”**

FEES

A Registration Fee of \$ 45.00 for new students only is due at the time of registration. Registration fees are nonrefundable.

A Book/Activity Fee in the amount of \$ 150.00 per child must be paid with the tuition deposit on **March 21**. The Book/Activity Fee is nonrefundable.

Home and School Association Dues in the amount of \$10.00. HSA dues is nonrefundable.

A Graduation fee of \$ 150.00 for Grade Eight students only is due **with** the tuition deposit on **March 21**. The Graduation fee is nonrefundable. This fee covers graduation expenses (flowers, caps & gowns, diplomas, etc). It **does not** cover additional activities and items such as the graduation dinner, yearbook etc.)

DEPOSIT

A tuition deposit of **\$ 200.00 per child** is due **on or before March 21** or upon registration for new students. Tuition deposits are nonrefundable. Re-registrations after April 15 are on a **space available basis only**. **Parishioners are expected to actively participate in their parish community, which requires the use of envelopes at Mass. You must be registered at the parish office and sign up for envelopes. THIS IS THE ONLY METHOD BY WHICH WE CAN DETERMINE YOUR PARTICIPATION AND ATTENDANCE AT MASS. If we do not receive a parish verification form signed by your pastor and indicating that you are a registered, active, contributing parishioner you should choose Plan B.**

Academic Year 2011 – 2012

Please keep this page for your records but be sure to complete and return attached tuition/fundraising contract

TUITION DEPOSIT FORM

Please include this form

with your signed tuition contract and deposit.

Family Name: _____

The following are enclosed with this form: (Please check off)

_____ **Signed Tuition Contract**

_____ **Parish Verification Form**

_____ **Deposit of \$ 200.00 per child (Total Deposit _____)**

_____ **Check # _____** _____ **Cash**

(A larger deposit can be made if you would like to lower your monthly payment)

_____ **Book Fee of \$ 150.00 per Child (Total Book Fee _____)**

_____ **Check # _____** _____ **Cash**

_____ **Graduation Fee of \$ 150.00 (Grade Eight Students Only)**

_____ **Check # _____** _____ **Cash**

_____ **Home and School Association Dues (\$ 10.00)**

_____ **Check # _____** _____ **Cash**

_____ **Financial Aid Application (if applicable)**

_____ **FACTS Form (if using FACTS to make monthly payments)**

SAINT GABRIEL SCHOOL

TUITION & FUNDRAISING CONTRACT

FAMILY NAME: _____
Address: _____
City/State/Zip: _____

Parent/Guardian Name: _____
Home Phone: _____ Cell Phone #: _____
Work Phone: _____ E-Mail: _____

In consideration for the enrollment of my child/children as student(s) in Saint Gabriel School ("the school"), I hereby agree to pay to the school the tuition and fundraising fees as outlined on the Tuition and Fundraising schedule and in the manner set forth in this Tuition and Fundraising Agreement.

PLEASE FILL OUT ALL SECTIONS COMPLETELY AND BE SURE TO SIGN THIS AGREEMENT.

Total Tuition Due For Family: _____ Less Deposit of (\$200.00 per child) _____ 10 Monthly Payments of : _____
Book Fee Amount: (\$ 150.00 per child) _____ (Book Fee and Deposit Are Due beginning in March)

TUITION PLAN: ___ A – St. Gabriel Parishioner ___ A – Other Catholic Parish (specify: _____)

Please do not choose Plan A unless you are a Catholic who is registered at a parish, attends Mass regularly and contributes to the parish.

___ B - Non Catholic

___ B –Catholic Not Registered At A Parish

I choose ___ **OPTION 1: Full Payment** or ___ **OPTION 2: FACTS TUITION MANAGEMENT**

Student Name	Grade	Student Name	Grade
_____	_____	_____	_____
_____	_____	_____	_____

Option 1: Full Payment

The entire tuition is paid in full in accordance with the attached Tuition and Fundraising Policies as outlined in the school handbook. This payment is due on or before JUNE 1 Please note: If you choose Option 1 and payment is not received by the due date then monthly payments will have to be set up through the FACTS plan. **NO MONTHLY PAYMENTS CAN BE ACCEPTED IN THE OFFICE.**

Option 2: FACTS Tuition Management Program

Payments will be made according to guidelines and regulations set forth by FACTS and the Tuition and Fundraising Policies of Saint Gabriel School. Payment is budgeted over 10 months from **June - March**. Payments must be deducted from a checking or savings account.

If you choose Option 2 please complete the FACTS Automatic Tuition Payment Agreement form. Please return this form immediately so that you can have the full 10 months to make payments. If you used FACTS last year, the bank information is already on the renewal form. If this information has changed, please be sure to make the corrections. Fill in all tuition information and be sure to sign the agreement. Note : The signature on the form must match the name on the bank account.

In all of the above options it is understood that each family has a fundraising obligation to the school. The fundraising obligation will be as follows: Kindergarten – Grade 8 - 500 points. Each family will receive 5 points for each hour worked at an event (7 points for Bingo). Families will also receive 1 point for every dollar raised in fundraisers such as the Gift Certificates or kit sales, etc. (This is the dollar amount of the profit – not gross sales). **THIS 500 POINTS MUST INCLUDE AT LEAST 5 NIGHTS WORKED AT BINGO.** At least one member of all families must be "pinned" to work the floor for Bingo. Families who choose not to work at Bingo have the option of paying an additional \$ 1,350.00 in tuition. **A \$300.00 FEE WILL BE ASSESSED TO ANY FAMILY WHO IS SCHEDULED TO WORK BINGO AND DOES NOT WORK THE SHIFT (OR ARRANGE FOR A SUBSTITUTE).** Such fundraising obligations may be fulfilled through participation in our fundraisers or direct payment (of \$1.00 per point not worked off) to the school. In all cases, this obligation must be fulfilled by **May 15** in accordance with the Tuition and Fundraising policies. In addition, if my parish does not indicate (by signing the parish verification form) that I meet the requirements as established (registered Catholic, attending Mass on a regular basis and contributing to my parish), I am responsible for the \$250.00 difference which will be charged to my account in **March**.

Unconditional Obligation

I realize that the overhead expenses of the school do not diminish with the departure of any student during the course of the year and that my obligation to pay all fees for the full academic year is unconditional after return of this signed agreement by Saint Gabriel School. Registration fees, deposits and all fundraising monies are non-refundable. If a child leaves the school during the year, the tuition is pro-rated on a daily basis (based on a 180 school year). The number of days enrolled times the daily rate is the tuition owed the school at the time of withdrawal. Any refunds will be based on that formula. I also understand that late charges on unpaid balances will be incurred and that in the event of collection by any attorney or other agency, I accept responsibility for, and agree to pay, all additional charges, including a reasonable attorney's fee.

The **deposit is \$ 200.00 per child (All Grades)**. The **Book Fee is \$ 150.00 per child (K-8)**. Deposits and Book Fees are payable directly to the school office and **must accompany this form**. This form and the deposits/fees **must be received in the school office by March 21** in order for us to have the account set up to begin in June. (Grades K-8 totals \$ 350.00 per child). If your child will be graduating next June, a \$ 150.00 Graduation Fee is also due at registration in March. **On April 15, all slots not secured by a deposit and signed agreement will be opened to those on our waiting list.**

I HAVE READ THE TUITION POLICY AND CONTRACT AND AGREE TO ALL OF ITS CONTENTS:

DATE: _____ PARENT/GUARDIAN SIGNATURE: _____

DATE: _____ PARENT/GUARDIAN SIGNATURE: _____

PARISH VERIFICATION FORM

Please check off the tuition plan that you are applying for.

Members of Saint Gabriel Parish should return this form to the school office. We will send all parishioner forms to the rectory at one time. **DO NOT BRING IT TO CHURCH OR THE RECTORY.**

Members of all other parishes should get the form signed by their pastor before submitting it to the office.

Family Name: _____
Address: _____
City/State/Zip: _____
Phone #: _____

_____ We are registered at Saint Gabriel Parish (Plan A)
Envelope # _____

_____ We are registered at another Catholic Parish (Plan A).
Name of Parish: _____ (Please have parish verify below)

_____ We are Catholic but are not affiliated with a
Parish. (Plan B)

_____ We are not Catholic. The church that we attend
is _____ (Plan B)

_____ We are not Catholic and are not affiliated with a church
(Plan B)

Signature of Parent / Guardian: _____

Date: _____

I certify that the above named family is registered at my parish, attends Mass consistently and regularly contributes to the parish. I will be paying tuition subsidy for this family.

Name of Parish: _____

Signature of Pastor: _____

(or his designate)